



Email Address:

SECTION 2 - Details of Parents (for applicants aged under 18)

Parent 1 - Surname:

[illegible]**Parent 1 - First and Middle Names:**[illegible]**Parent 1 - Date of Birth: (DD/MM/YYYY)**

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Parent 1 - Country of Birth:[illegible]**Parent 1 - City/Town of Birth:**[illegible]

Parent 1 - Nationality at the time of the Applicant's Birth:

[illegible]

Parent 1 - Passport Number:

[illegible]

Date of Issue: DD/MM/YYYY)

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Parent 2 - Surname:[illegible]**Parent 2 - First and Middle Names:**[illegible]**Parent 2 - Date of Birth: (DD/MM/YYYY)**[illegible]**Parent 2 - Country of Birth:**[illegible]**Parent 2 - City/Town of Birth:**[illegible]

Parent 2 - Nationality at the time of the Applicant's Birth:

[illegible]**Parent 2 - Passport Number:**[illegible]

Date of Issue: (DD/MM/YYYY)

[illegible]**Parent 1 & Parent 2 - Place of Marriage:**[illegible]

Date of Marriage: (DD/MM/YYYY)

[illegible]

SECTION 3 - Details of Travel

Country of Destination:

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Via (List of countries to be passed through in transit):

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Mode of Travel (Land, Sea or Air):

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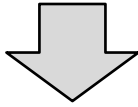
Date of Departure: (DD/MM/YYYY)

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SECTION 4 - Document Signature & Photo

Signature

Sign in ink and keep within the box



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This is the signature that will appear on your passport and must be signed by the person named in section 1 if they are aged 12 or over

Photo



SECTION 5 - Declaration

CAUTION – it is a criminal offence to make a false statement in order to obtain an Emergency Travel Document. I understand that I may be liable for prosecution if I have knowingly or recklessly provided false or incomplete information.

I (full name in block letters) _____ declare that I am 18 years or over and that:

1. I will return the lost passport to the Department of Immigration & Home Affairs if it comes into my possession;
2. I, or the person named in Section 1 (if different) am a British national and have not lost or given up my national status;
3. This application does not break the terms of any court order to which I, and the person named in Section 1 (if different) am subject;
4. If the application is for a child, I have parental responsibility and I have included any court orders that relate to this;
5. I understand that the fees are non-refundable and non-transferable;
6. I understand that the information given by me will be treated in confidence, held and used in accordance with the General Data Protection Regulation 2018. This information may be shared and submitted for checking against records held by other Government departments, agencies, authorities and the police.
7. I agree that the relevant bodies may disclose personal information obtained as part of their statutory function.

Signature:

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Date:

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Name and Relationship to child, if signing on behalf of a child under 18:

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FOR OFFICE USE ONLY**Document Number:**

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Date of Issue: (DD/MM/YYYY)

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Emergency Travel Document - Guidance Notes

SECTION 1 - Particulars of Applicant

It is important that in this section you indicate your personal details.

SECTION 2 - Details of Parents

In this section please indicate the details of both parents.

If parents are divorced you must produce any court orders that indicate parental responsibility, relate to the child's residence, contact or removal from Gibraltar/country of residence.

SECTION 3 - Details of Travel

Please include the details of the travel you will be undertaking. Along with the commencement date of travel, you must state the various countries you will transit in order to reach your final destination.

SECTION 4 - Document Signature & Photo

Please sign clearly within the box provided as this is the signature that will appear on the document.

Photos must be professionally printed and 45 millimetres high by 35 millimetres wide - the standard size used in photo booths. You can't use photos that have been cut down from larger pictures. The photos must be:

- ☐ taken against a plain cream or light grey background
- ☐ identical
- ☐ taken within the last month
- ☐ clear and in focus
- ☐ without any tears or creases
- ☐ unmarked on both sides (unless a photo needs to be countersigned)
- ☐ unaltered by computer software

Photos should show a close-up of your full head and shoulders. It must be only of you with no other objects or people.

The image of your head - from the crown of your head to your chin - must be sized between 29 millimetres and 34 millimetres deep (see example below). Your photo may be rejected unless it shows you:

- ☐ facing forward and looking straight at the camera
- ☐ with a neutral expression and your mouth closed
- ☐ without anything covering the face
- ☐ in clear contrast to the background
- ☐ without a head covering (unless it's worn for religious or medical reasons)
- ☐ with eyes open, visible and free from reflection or glare from glasses
- ☐ with your eyes not covered by sunglasses, tinted glasses, glasses frames or hair
- ☐ without any shadows in the picture

Children must be on their own in the picture. Babies must not be holding toys or using dummies.

If the child is under 5, they don't have to be looking directly at the camera or have a neutral expression.

If the child is under 1, their eyes don't have to be open. If their head is supported by a hand, the hand mustn't be visible in the photo.

SECTION 5 - Declaration

Please read the declaration carefully before signing. It is important to note that applications must be signed before submission.